



## Huber Heights City Schools Registration Requirements

Please complete the online registration packet (6 forms), print and sign where indicated. Please contact your student's school to complete the registration and provide the supporting documentation listed below.

- **COPY OF BIRTH CERTIFICATE/PASSPORT/ATTESTED BAPTISMAL CERTIFICATE OR HOSPITAL RECORD/BIRTH AFFIDAVIT**
- **IMMUNIZATION RECORD REQUIRED FOR ENROLLMENT MUST INCLUDE:**

SERIES/DOSES	GR KG	GR 1	GR 2	GR 3	GR 4	GR 5	GR 6	GR 7	GR 8	GR 9	GR 10	GR 11	GR 12
DTap/DT/Td/Tdap	4-5*	4	4	4	4	4	4	4	4	4	4	4	4
Tdap**								1	1	1	1	1	1
POLIO (IPV/OPV)	3-4*	3-4*	3-4*	3-4*	3-4*	3-4*	3-4*	3-4*	3-4*	3-4*	3-4*	3-4*	3-4*
MMR	2	2	2	2	2	2	2	2	2	2	2	2	2
HEP B	3	3	3	3	3	3	3	3	3	3	3	3	3
VARICELLA	2	2	2	1	1	1	1						
MENINGOCOCCAL								1	1	1	1	1	1

\* INDICATES ADDITIONAL DOSES MAY BE REQUIRED BASED ON DATES OF IMMUNIZATIONS

\*\* Tdap is a new requirement from the OHIO DEPARTMENT OF HEALTH

- **PROOF OF CUSTODY:**
  - If the student is not living with both natural parents - you must provide the court order custody agreement
- **PROOF OF RESIDENCY:**
  - If you rent: lease contract
  - If you are the homeowner: Utility Bill (DPL, Vectren)
  - If you have purchased your home within the last 60 days: closing papers (You must obtain approval from the Assistant Superintendent's office)
  - If you are building a home in Huber Heights, but are not living in the District: Contractor's Agreement (you must obtain approval from the Assistant Superintendent's office)
  - If you are over 18 years of age and you reside with someone other than your parents you will need to complete an Adult Residency Statement

- **GUARDIAN'S DRIVERS' LICENSE**

### CONTACT INFORMATION

SCHOOL	GRADES	ADDRESS	CONTACT	TELEPHONE	FAX
HHCS Preschool	PK	5954 Longford Road	Ms. P. Harshman	937.237.6345	937.237.6307
Charles Huber	KG – 6	8895 Emeraldgate Drive	Ms. T. Harris	937.237.6375	937.669.3529
Monticello	KG – 6	6523 Alter Road	Ms. L. Brown	937.237.6360	937.237.8833
Rushmore	KG – 6	7701 Berchman Drive	Ms. M. Osborne	937.237.6365	937.237.8585
Valley Forge	KG – 6	7191 Troy Manor Road	Ms. D. Kopp	937.237.6380	937.237.8679
Wright Brothers	KG – 6	5758 Harshmanville Road	Ms. C Tharp	937.237.6392	937.237.2741
Weisenborn	7 – 8	6061 Old Troy Pike	Ms. L. Stringfield	937.237.6350	937.237.7491
Wayne	9 – 12	5400 Chambersburg Road	Ms. L. Parker	937.233.6431	937.237.6321