

PAYMENT PROCEDURES

All claims for payment from district funds are processed by the Treasurer. Payment is authorized against invoices and supporting documents verifying receipt, supported by approved purchase orders, or in accordance with salaries and salaries schedules approved by the Board.

As an operating procedure, the Board has adopted an annual resolution authorizing payment by the Treasurer for debts or claims.

The Treasurer is responsible for ensuring that appropriate allocations are observed and that total expenditures do not exceed the amounts appropriated for all items.

Legal Reference: Ohio Revised Code 3313.18p 3315.08; 5705.38 through 5705.412.

Cross Reference: DJ, DLB

Adopted by Board: May 29, 1980
Amended by Board: October 11, 1990
Amended by Board: March 28, 2005
Adopted by Board: November 9, 2006