

## CONSTRUCTION CONTRACTS BIDDING AND AWARDS

Upon the approval of working drawings and specifications by the Board and State agencies, the Board will solicit bids to be submitted at the office of the Board on or before a specified time. Each bid will be accompanied by either a bond for the full amount of the bid, cashier's check or letter of credit equal to 10 percent of the total bid. The advertisement will state that the Board reserves the right to reject any or all bids and to re-advertise the project, if necessary.

The architect or authorized individual takes the responsibility for preparing the advertisements, bid forms, bid bond forms, performance and payment bonds, and forms of agreement between the Board and the successful bidder(s). Bids are opened publicly and entered into the minutes of the Board. The architect or other authorized individual assists the Board and district personnel in analyzing the bids. The Board attorney or other authorized individual's advice on awarding the contract is of particular value with respect to legal aspects of the contract provisions regulating alterations, extras, nonperformance, damages, and security bonds.

School districts are exempt from paying prevailing wage rates on construction work.

Legal References: ORC 9.22 through 9.333, Chapter 153, Chapter 1305, 3313.37, 3313.46, 3318.01 et seq., Chapter 4703  
OAC generally 4101 (Ohio Building Code)

Cross References: Board Policies DJ, DJC, DJF

Adopted by Board: July 25, 1996  
Amended by Board: January 11, 2007