

## APPOINTMENT AND RESPONSIBILITY OF PRINCIPALS

A. Appointment

Upon their nomination by the superintendent, the Board shall decide the appointment of all administrators.

B. Responsibility

The principal shall be responsible to the superintendent who makes assignments or reassignments. The administrator shall coordinate efforts with the members of the central office staff and shall work with them in their area of specialization.

The administrator's responsibilities shall be outlined in the job description and shall include the organization, administration, maintenance, and supervision of the entire program of the school, the promotion of harmonious community relations, and other duties that the superintendent assigns.

C. Acting Administrator

In the absence of the appropriate administrator, another person so designated by the superintendent shall act with the authority of that administrator.

D. Initial Appointment

Upon their nomination by the superintendent, the Board may employ the administrative personnel required to accomplish the objectives of the school district. The Board may contract with these employees for terms that shall not exceed the maximum permitted by state law and at salaries that are within the salary schedule approved by the Board. Administrative personnel shall fulfill the requirements of the State Board of Education and shall meet the qualifications of education and/or experience set forth in the job description for the position.

E. Reappointment

Prior to notifying an administrator of the superintendent's recommendation to the Board concerning the administrator's employment contract, and before the Board takes action on the superintendent's recommendation, the superintendent shall provide each Board member with the opportunity to meet with the superintendent in order to review the evaluation of the administrator.

Legal Reference:

Ohio Revised Code, 3319.01. Appointment and duties of superintendent.

Ohio Revised Code, 3319.02. Appointment of other administrative officers.

Ohio Revised Code, 3319.07. Employment of teachers.

Ohio Revised Code, 3319.08. Teacher employment and reemployment contracts.

Ohio Revised Code, 3319.09. Definitions.

Adopted by Board: May 29, 1980

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