

## COMPLAINTS FROM THE PUBLIC

A. Generally

Complaints from the public concerning the school, students, or Board employees should be directed to the principal of the school or to the office of the superintendent. The individual making the complaint shall be given a courteous and prompt reply following an investigation of the complaint.

Complaints should be resolved at the lowest possible administrative level.

B. Complaints to Board Members

Persons desiring to register complaints concerning the schools, students, or Board employees directly with Board members in the first instance shall be directed to follow the policy in A.

Complaints shall not be brought before the Board by a Board member under administrative remedies have been exhausted.

C. Complaints by the Public

The Board shall not honor requests by individuals or groups to discuss complaints against students or Board employees until, or unless, the complaints have been made to the administration for investigation and/or resolution. The superintendent may require the complaint to be in writing.

A member of the public at a Board meeting voicing a complaint concerning students or employees may be ruled out of order until or unless the speaker has complied with the above guideline.

Adopted by Board: May 29, 1980

Amended by Board: August 10, 1989