



**HUBER HEIGHTS CITY SCHOOLS
ADULT RESIDENCE STATEMENT**
Section 3313.64, Ohio Revised Code
2018-2019
(Must be completed each school year)

900.7
2-2-16

STA ____
HHR ____
PRT ____

NOTICE: READ CAREFULLY: Knowingly falsifying this document is a violation of the Ohio Revised Code: Section 2921.13(A) (6) which is a First Degree Misdemeanor punishable by a prison term of six (6) months and/or a fine up to \$1000.00. Further, the affiant will be billed (and prosecuted in court, if necessary) to collect all back tuition which may be due. Inaccurate and/or false information will result in immediate withdraw of your child(ren) from Huber Heights City Schools.

NEW _____ RENEWAL _____ Telephone Number _____

In compliance with Section 3313.64 of the Ohio Revised Code,

I, _____, and my son(s) and/or daughter(s) listed below:

| Student | Grade | Birth Date | School Attending |
|---------|-------|------------|------------------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

for whom I have legal custody, reside at _____ with
(Address)

_____. I am an actual resident of the school district, and my
(Person Parent/Guardian is residing with)

relationship to the owner/renter is _____. (A resident is an adult who lives and sleeps at this address 5 or more days a week and declares this address as his/her resident address for all official purposes, including local, state, and federal taxes and the Bureau of Motor Vehicles.) I understand that falsification of information will result in withdrawal of my child/children from school and the charging of tuition fees for those days I was not a resident of the Huber Heights City School District.

I understand that the Adult Residency Affidavit, and at least two documents showing proof of residency, must be provided each school year that I reside at the above listed address as my personal residence. I further understand that if I am unable to provide two documents at the time of registration, I may provide one at registration and the second within 30 days after the initial entry. Withdrawal proceedings will be initiated if this information is not received.

The undersigned having been duly sworn according to law, states that he/she is an adult resident of the Huber Heights City School District and that all of the above information is true.

(Signature of Parent/Guardian who is claiming to reside at the address) _____ (Date)

The undersigned having been duly sworn according to law, states that the adult and student(s) named above reside with me at the above address on a full-time basis. Furthermore, I will inform Huber Heights City Schools when the adult no longer claims this address as residence.

(Signature of adult who is legally the owner/renter at the address) _____ (Date)

Sworn to before me and subscribed in my presence on this the _____ day of _____, 20_____.

NOTARY PUBLIC _____ COMMISSION EXPIRES _____

Return in person to the Huber Heights City Schools Administration Office. Since all parents/guardians must provide verification of residency for registration, this request may take several days depending on the number of requests the Superintendent's Office must process.

TURN OVER

ADULT RESIDENCY STATEMENT INSTRUCTIONS

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1. The Adult Residency Statement must be renewed each school year, and must be filled out completely.
2. **Parent/Guardian** must provide two (2) documents verifying proof of residence that you live at the address. Documents must be dated within 30 days of move.

Documentation can consist of **two (2) of the following:**

Recently issued driver's license/State ID or
Proof of change of address with the BMV, or vehicle registration or insurance
Change of address stamped by the US Post Office
Payroll check or child support check or
Social Security/welfare/assistance payment or letter from agency
Voter registration and/or income tax documents.

3. Person you are residing with (**Renter/Homeowner**) needs to provide two (2) documents verifying proof of residence that they are the owner/renter of the property.

One document must be:

Mortgage payment coupon or deed if they own the home free and clear
If on a lease agreement, must provide a written statement from the apartment manager acknowledging the additional occupants.

The **second document** can be a DP&L or Vectren bill or proof of property insurance or property taxes.

4. Have the Affidavit notarized and return all documentation to the Huber Heights City School Administrative Offices at 5954 Longford Rd. Huber Heights, OH 45424.

A notary is available at this location for your convenience.

5. The Adult Residency Statement is valid ONLY for the school year in which it is completed.

A copy of this application will be sent to the Attendance Officer/SRO if need be.

TURN OVER