The Huber Heights City Schools Board of Education met in a Regular Meeting on Thursday, December 8, 2016 at 6:00 P.M. at Charles H. Huber Elementary School.

MOMENT OF SILENCE:

PLEDGE OF ALLEGIANCE:

ROLL CALL: Present: Mr. Bledsoe, Mr. Cochren, Mr. Combs, and Mr. Miller
Absent: Mrs. Miller

69-17 ADOPTION OF AGENDA WITH ADDENDUM: Mr. Combs moved and Mr. Cochren seconded the motion to adopt the agenda with addendum and as recommended by Kelly Bledsoe, Board President.

Yeas: Combs, Cochren, Bledsoe, and Miller
Motion carried.

70-17 APPROVAL OF PREVIOUS BOARD MEETING MINUTES: Mr. Cochren moved and Mr. Bledsoe seconded the motion recommending approval of the following previous Board Meeting Minutes as recommended by Kelly Bledsoe, Board President:

November 10, 2016 Regular Meeting

Yeas: Cochren, Bledsoe, Miller, and Combs
Motion carried.

Mrs. Tipton arrived at 6:06 P.M.

SPECIAL PRESENTATION – Susan M. Gunnell, Superintendent

A. Wayne High School Counseling Department award from the Ohio School Counseling Association (OSCAR) for exemplary accountability report:

B. Lyndsey Leverich, 12th Grade Student at Wayne High School, Sinclair College Student Spotlight

C. James Lester, MVCTC Student of the Month

CURRICULUM AND INSTRUCTION DEPARTMENT PRESENTATION – Shelley Hilderbrand, Assistant Superintendent

A. Charles H. Huber Elementary Presentation

71-17 AFFIRMATION OF STUDENT SUSPENSIONS: Mr. Combs moved and Mrs. Tipton seconded the motion to affirm the action of its designee with respect to appeals of student suspensions heard during the past month. [The names of affected students are available in the Superintendent’s office] as recommended by Susan M. Gunnell, Superintendent.

Yeas: Combs, Tipton, Bledsoe, Cochren, and Miller
Motion carried.

72-17 APPROVAL OF DONATIONS: Mrs. Tipton moved and Mr. Cochren seconded the motion recommending approval of the following donations as recommended by Susan M. Gunnell, Superintendent:
APPROVAL OF DONATIONS CONT’D:

1. Acceptance of $100.00 from Keith and Jessica Sizemore to the Wayne High School JROTC to be used for expenses incurred at the December 10th Drill Meet.

2. Acceptance of $175.00 from VFW Auxiliary to the Wayne High School JROTC for the trip to Washington D.C.

3. Acceptance of card stock paper from Carol Stock to Wayne High School Club 23.

4. Acceptance of $250.00 from the Huber Heights Athletic Foundation to the Wayne High School JROTC to be used for expenses incurred at the December 10th Drill Meet.

5. Acceptance of $800.00 from the Huber Heights Athletic Foundation to Wayne High School to be used for Boonshoft Science Experiments in Ms. Waggoner’s Science classes.

6. Acceptance of $88.50 from Christy Barker to the Wayne High School Drama Club.

Yeas: Tipton, Cochren, Bledsoe, Combs, and Miller
Motion carried.

73-17 MATTERS RELATED TO CERTIFIED AND CLASSIFIED PERSONNEL: Mrs. Tipton moved and Mr. Combs seconded the motion recommending approval of the following matters related to certified and classified personnel as recommended by Derrick Williams, Director of Human Resources:

CERTIFICATED PERSONNEL

A. RESSION/CONCLUSION – EXTRA DUTY APPOINTMENTS: The Administration recommends rescission and/or conclusion of the previously approved extra-duty appointments of the following for the 2016/2017 school year:

Jesse Beal Co-JV/Assistant Bowling Coach Wayne
Dave Miller Co-JV/Assistant Bowling Coach Wayne

B. ADDITIONAL ASSIGNMENT - APPOINTMENTS: The Administration recommends appointment of the following for extra duty positions for the 2016/2017 school year pending proper certification, paperwork, and background check:

Susan Chambers Elementary Band Director Charles Huber
Nikki Dinwiddie Varsity Basketball Cheerleading Advisor Wayne
Tamesha McKinney Junior High Basketball Cheerleading Advisor Weisenborn
Dave Miller JV/Assistant Bowling Coach Wayne
Geone Neria Interact Advisor (Volunteer) Wayne
Jacqui Ziegler JV Basketball Cheerleading Advisor Wayne

C. RESIGNATION: The Administration recommends acceptance of the following resignation, for reason as noted, to be effective as indicated:

Dorene Theil Teacher Charles Huber Retirement 2/1/17

D. SUBSTITUTE TEACHERS: Pending proper/applicable certification, paperwork, and BCI/FBI check, the Administration recommends approval of the appointment of the following substitute teachers on an “on-call” basis, as needed for the 2016/2017 school year:

Kasey Allen Katherine Houvouras
Jonathan Bibbs Nelwyn Michel
Terese Brooks Kimberly Sheehan
Jason Hoelscher
E. SUSPENSION WITHOUT PAY: The Administration recommends suspension without pay for the following employee for disciplinary reasons for the number of days indicated:

Perry Mason  3 days

F. CERTIFICATED PERSONNEL ADDITIONAL ASSIGNMENT – APPOINTMENTS: The Administration recommends appointment of the following for the 2016/2017 school year pending proper certification, paperwork and background check:

Marcia Finley  Athletic Worker
Ginny Farrington  Athletic Worker
Julie Pierson  Athletic Worker
Todd Anderson  Athletic Worker
Garrett Skare  Athletic Worker
Terry Montgomery  Athletic Worker
Geoffrey Springer  Athletic Worker
Mike Fernandez  Athletic Worker
Jim Findlay  Athletic Worker

G. RESIGNATION – CERTIFIED: The Administration recommends the acceptance of the following resignation/retirement for reasons as noted and to be effective as indicated:

Chad Hill  Administrator Central Office  Personal  12/9/16

CLASSIFIED PERSONNEL

A. RESIGNATIONS – The Administration recommends acceptance of the following resignations, for reasons as noted, to be effective as indicated:

Benny Isabell  Transportation  Bus Driver  Retirement  1/1/17
Saminia Quarmiley  WHS Nutrition Services  Personal  11/28/16

B. CLASSIFIED APPOINTMENT: Pending proper/applicable certification, paperwork, and BCI/FBI check, the Administration recommends approval of the appointment of the following. Salary is in accordance with the adopted salary schedule, effective as indicated:

Virginia Nugent  Wayne High School  Custodian  November 14, 2016
Rebecca Williams  Wayne High School  Custodian  November 14, 2016
Cindy Falter  Wright Brothers Elementary  Paraprofessional  December 5, 2016

C. SUBSTITUTE APPOINTMENT – Pending proper/applicable certification, paperwork, and BCI/FBI check, the Administration recommends approval of the appointment of the following substitute employees on an “on-call” basis, as needed for the 2016/2017 school year:

Michael Haas  HHCS District  Custodian Substitute
Debra Adams  HHCS District  Transportation – Bus Driver Substitute
Patricia Chrisman  HHCS District  Transportation – Bus Driver Substitute
Stephen Todd  HHCS District  Transportation – Bus Driver Substitute
Sandi Lehman  HHCS District  Paraprofessional Substitute

D. LEAVE OF ABSENCE: The Administration recommends acceptance of the following Leave of Absence for reasons as noted and to be effective as indicated:

Matthew Wilkinson  Computer Technical  District  Military Leave  Second semester of the 2016-2017 school year
E. CLASSIFIED PERSONNEL ADDITIONAL ASSIGNMENT APPOINTMENTS - The Administration recommends appointment of the following for the 2016/2017 school year pending proper certification, paperwork, and background check:

- Marcy Thomas   Athletic Worker
- Laurie Blucker Athletic Worker
- Sara Zimmerman Athletic Worker
- Teresa Hammer  Athletic Worker
- John Chesley   Athletic Worker
- Dennis Snider  Athletic Worker
- Michael Henline Athletic Worker
- Sandi Snider   Athletic Worker
- Terry Wasson   Athletic Worker
- Kathy Moorman Athletic Worker
- Joy McLaughlin Athletic Worker
- Kim Lumpkins   Athletic Worker
- Mike McCutcheon Athletic Worker
- Cody Horn      Athletic Worker
- Jason Craig    Athletic Worker

ADMINISTRATIVE PERSONNEL – Susan M. Gunnell, Superintendent

A. The Administration recommends appointment of the following for the 2016/2017 school year pending proper certification, paperwork, and background check:

- Derrick Williams Athletic Worker
- Gary Doll       Athletic Worker

Yeas: Tipton, Combs, Cochren, Bledsoe, and Miller
Motion carried.

74-17  RESOLUTION TO ADD ROTH 403(b) FEATURE TO A 403(b) TAX DEFERRED ANNUITY PLAN DOCUMENT: Mr. Combs moved and Mr. Miller seconded the motion recommending the adoption of the following resolution as recommended by Susan M. Gunnell, Superintendent:

WHEREAS, HUBER HEIGHTS CITY SCHOOL DISTRICT has established a retirement plan (the “Plan”) under Section 403(b) of the Internal Revenue Code of 1986, as amended (the Code”);

WHEREAS, the Internal Revenue Service has issued final regulations under Section 403(b) of the Code that would, in relevant part, require the HUBER HEIGHTS CITY SCHOOL DISTRICT to adopt a written plan to ensure compliance with Section 403(b) of the Code and the regulations thereunder;

WHEREAS, effective July 1, 2009, HUBER HEIGHTS CITY SCHOOL DISTRICT adopted the HUBER HEIGHTS CITY SCHOOL DISTRICT 403(B) PLAN.

WHEREAS, HUBER HEIGHTS CITY SCHOOL DISTRICT desires to amend the Plan to enable participants to make Roth 403(b) contributions to the Plan pursuant to Section 402A of the Code.

BE IT RESOLVED THAT: Effective January 1, 2017, the Board of HUBER HEIGHTS CITY SCHOOL DISTRICT authorizes HUBER HEIGHTS CITY SCHOOL DISTRICT to allow Plan participants to make Roth 403(b) contributions to the Plan in accordance with the Code and the regulations thereunder.

BE IT FURTHER RESOLVED THAT: The Plan document be amended and restated to reflect this Roth 403(b) contribution feature.
Regular Meeting 12/8/16

ROTH 403(b) RESOLUTION CONT’D:

BE IT FURTHER RESOLVED THAT: the Board authorizes Treasurer of HUBER HEIGHTS CITY SCHOOL DISTRICT (name of employer) to execute the Voya Financial® 403(b) Plan for Public Schools – Enhanced for Roth 403(b) and Employer Contributions (attached hereto).

Yeas: Combs, Miller, Tipton, Bledsoe, and Cochren
Motion carried.

75-17 TREASURER’S REPORT: Mr. Combs moved and Mr. Cochren seconded the motion recommending approval of the following Financial Reports as recommended by Gina Helmick, Treasurer:

A. Monthly Financial Report
B. FY17 Appropriation Modifications
C. Then and Now Certifications

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Yeas: Combs, Cochren, Bledsoe, Miller, and Tipton
Motion carried.

76-17 RATES FOR ATHLETIC WORKERS AND PROFESSIONAL DEVELOPMENT PRESENTERS FOR FISCAL YEAR 2016-2017:

Athletic workers $10.00/hour
OHSAA workers (as recommended)
Ticket Seller $35.00/event
Ticket Taker $35.00/event
Ticket Manager $50.00/event
Scoreboard Operator $35.00/event
Announcer $35.00/event
Second Clock $35.00/event
Spotter $30.00/event
Official Stats $30.00/event
Press Box Manager $50.00/event
Media Coordinator $65.00/event
Assistant Site Manager $40.00/event
Media/Sideline Press $40.00/event
Site Manager Regional Soccer $100.00/event
Site Manager Football $250.00/event
Site Manager SWDAB Tournaments $50.00/event

Professional Development Presenter .00078/hour of certified base salary

Yeas: Cochren, Bledsoe, Tipton, Miller, and Combs
Motion carried.
CORRESPONDENCE AND CITIZENS COMMENTARY – Kelly Bledsoe, Board President

SUPERINTENDENT’S UPDATE AND BOARD OF EDUCATION COMMENTARY – Kelly Bledsoe, Board President

**77-17 ADJOURNMENT:** There being no further business to come before the Board, Mr. Miller moved and Mr. Cochren seconded the motion that the meeting be adjourned at 8:30 p.m. Yeas: Combs, Cochren, Bledsoe, and Tipton

Motion carried.

Yeas: Miller, Cochren, Bledsoe, Tipton, and Combs

Motion carried.

There will be a Board Workshop on Monday, December 19, 2016 at 5:30 P.M. in the Studebaker ITC.

The next Regular Meeting of the Board of Education will be held January 5, 2017 at Wright Brothers Elementary School, 5758 Harshmanville Road.

The Organizational meeting will begin at 6:00 P.M. with the Regular Meeting starting at 6:30 P.M.

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President

___________________________________
Treasurer